



LUKE HUGHES & COMPANY

CORPORATE SOCIAL RESPONSIBILITY POLICY

POLICY STATEMENT

Our aims are to minimise the impact of our business on the environment, have a positive effect on society and work with other organisations which embrace our objectives.

WHAT WE DO AS PART OF OUR CSR POLICY

In the office:

- We recycle all paper, cardboard and printer cartridges.
- We endeavour to reduce consumption of energy.
- Staff are encouraged to use an environmentally friendly way of getting to work and the company provides cycle storage within the office.
- We support local suppliers for office provisions, wherever possible.

Commercially:

- We believe it is important to support the responsible companies within the industry who are ensuring timber supplies for the future. We liaise with our suppliers to help to promote a consistent, sustained and environmentally sound policy within our trade. We encourage the development of good trade practices by all our employees. See our Environmental Policy for further details.

In the community:

- We are a founder member of Woodland Heritage, which was founded by a group of traditional cabinet makers who wanted to improve the way in which trees were grown, maintained and harvested in the UK. This small group of environmentally minded producers has grown rapidly to include individuals with concerns for our woodland environment, furniture retailers, timber merchants, tree growers and colleges.
- We are long-established corporate members of:
 - Covent Garden Community Association
 - Worshipful Company of Furniture Makers
 - Carpenters Company
- We are long-standing supporters of the Building Crafts College
- Luke Hughes regularly lectures, *pro bono*, to schools and colleges.

Business travel:

- Travel is a necessity—we want to visit our customers and suppliers. But we cut down on unnecessary car travel and encourage our staff to use public transport when practicable.

Signed:

LUKE HUGHES
Managing Director

Date: 20 April 2009